



**TAYCON<sup>AI</sup>**



# AI Readiness Checklist

*Is Your Business Ready to Deploy AI? Score Yourself Honestly.*

## Section 1 – Data & Systems

- We have data stored in accessible digital systems (not just paper or spreadsheets)
- Our key systems (CRM, ERP, helpdesk etc.) have APIs or export capabilities
- We can identify where our most important operational data lives
- Data is reasonably clean and consistent across systems

## Section 2 – Workflows

- We can identify at least one workflow that is repetitive, predictable, and high-volume
- The workflow has clear inputs and outputs
- Someone on our team can describe every step of the workflow
- The workflow currently costs us meaningful time each week

## Section 3 – People & Ownership

- There is a clear owner for the workflow we want to automate
- Leadership is aligned on AI being a priority
- We have someone who can dedicate 2-3 hours per week during the project
- We are open to changing how the workflow operates

## Section 4 – Readiness

- We have budget allocated for an AI project this quarter
- We have a clear success metric in mind (time saved, cost reduced, etc)
- We are ready to measure results before and after deployment

### Scoring:

- 13-15 checked: Ready to deploy now. Book a strategy call to identify your first workflow
- 9-12 checked: Ready with some preparation. We can help you fill the gaps quickly.
- Below 9: Book a strategy call first. We will build a readiness plan together.

*Book your free 30-minute strategy call at [www.Tayconai.com](http://www.Tayconai.com)*

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**The future of business is AI-first.**

Satya Nadella, CEO, Microsoft

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